



Facility

Name: CABQ Tres Manos Child Development Center **License Number:** 53298
Address: 823 Buena Vista S.E., Albuquerque, NM 87106
Phone: 5058481310 **Fax:** na **E-mail:** marybethduran@yahoo.com

License Information

Type: 5 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 04/04/2018 **Expiration Date:** 04/03/2019

Capacity

Over Age 2: 38 **Under Age 2:** 0 **Night Care:** 0 **Playground:** 38
Square Footage: 0

Census

Over 2: 13 **Under 2:** 0

Classrooms

Number of Classrooms: 2

Days and Hours of Operation

Monday 7:00 AM - 5:30 PM	Tuesday 7:00 AM - 5:30 PM	Wednesday 7:00 AM - 5:30 AM	Thursday 7:00 AM - 5:30 PM	Friday 7:00 AM - 5:30 PM
Saturday Closed	Sunday Closed			

Inspection

Date: 07/19/2018 **Time In:** 9:00 AM **Time Out:** 10:30 AM **Purpose:** Semi-Annual

Licensure

- 8.16.2.11 A Types of Licenses *Not Inspected*
- 8.16.2.11 B Renewal of License *Not Inspected*
- 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*
- 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*
- 8.16.2.17 E, F Surveys for Child Care Facilities *Not Inspected*
- 8.16.2.18 D Complaints *Not Inspected*
- 8.16.2.21 A Licensing Requirements *Not Inspected*
- 8.16.2.21 B Capacity of Centers *Compliance*

Administrative Requirements (continued)

8.16.2.21 C Incident Reporting Requirements

Not Inspected

Administrative Requirements

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.22 C Policy and Procedures

Not Inspected

8.16.2.22 D Family Handbook

Not Inspected

8.16.2.22 E Children's Records

Non-compliance

There was no record of each child's arrival and/or departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of the [13] children present [1] were signed in. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

Parents will be advised to sign in and out each child daily and staff will monitor for completion. one child not signed in

Regulation: 8.16.2.22.E.1.j.

Date to be Completed: 07/19/2018

Of the 5 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 08/18/2018

8.16.2.22 F Personnel Records

Compliance

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children

8.16.2.24 A Guidance

Compliance

Services & Care of Children *(continued)*

8.16.2.24 B Naps or Rest Period	<i>Compliance</i>
8.16.2.24 C Additional Requirements for Infants and Toddlers	<i>N/A</i>
8.16.2.24 D Diapering and Toileting	<i>N/A</i>
8.16.2.24 E Additional Requirements for Children with Special Needs	<i>Not Inspected</i>
8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
8.16.2.24 G Physical Environment	<i>Compliance</i>
8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
8.16.2.24 I Equipment and Program	<i>Compliance</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wadding and Water	<i>Not Inspected</i>
8.16.2.24 L Field Trips	<i>Not Inspected</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>Compliance</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Compliance</i>
8.16.2.26 C Medication	<i>Compliance</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>N/A</i>

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<i>Compliance</i>
8.16.2.29 B Pest Control	<i>Compliance</i>
8.16.2.29 C Mechanical Systems	<i>Compliance</i>
8.16.2.29 D Water and Waste	<i>Compliance</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Compliance</i>

Buildings, Grounds & Safety (continued)8.16.2.29 F Exits and Windows Compliance8.16.2.29 G Toilet and Bathing Facilities Compliance8.16.2.29 H Safety Compliance **Non-compliance**

The center's fire extinguishers is not inspected yearly, tagged with the date of inspection.

Corrective Action Plan

Equipment will be maintained and inspected yearly.

Regulation: 8.16.2.29.H.3.k.

Date to be Completed: 08/18/2018

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Compliance8.16.2.29 J Pets N/A**Additional Comments**

THIS IS A SEMI ANNUAL

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Sylvia Foster



Facility Representative: Marybeth Duran